



HHNA Meeting Minutes

March 26, 2024 EGPD Community Room, 6:00PM

Chair: Bob Jordan

Vice Chair: Michael Brennan

Treasurer: James Cederberg

Secretary: Amanda Yvonne Galmiche

Membership: Sara Doherty & Elizabeth Roy

Present: Bob Jordan, Amanda Galmiche, Michael Brennan, Sara Doherty, Elle Roy

Bob Jordan called the meeting to order. The group discussed ideas about how to increase HHNA outreach and awareness through the use of printed materials such as door hangers and post cards in the mail. Several people said they would be happy to help out with hanging door hangers.

Elle talked through the yearly expenses listed in James Cederberg's yearly HHNA financial report. Michael explained the options for insurance to cover HHNA Board Members. Elle stated that she would like to gain some clarity on making sure HHNA doesn't over spend on marketing materials relative to other expenses.

Bob Jordan stated that he would like to table the conversation about insurance options.

Bob moved onto discuss the yard sale. Michael stated that the date is set for May 18 and that two food trucks are on board. He also said he is going to help with the map of houses participating in the event.

Michael stated that HHNA should make sure to find out whether the organization would need a permit to post door hangers on people's homes.

Michael pointed out that because the Town took over National Night Out and Earth Day clean up HHNA isn't responsible for the insurance.

Elle reported that Andy followed up about the London Street Underpass improvements. She clarified that Andy Wade said it is an important part of the vision for improvements for the Town but no immediate improvements for LSUP are planned.

Bob Jordan pointed out that he will make the new HHNA Bylaws public 60 days prior to the annual meeting.

The group moved on to a discussion aimed at clarifying when HHNA members dues need to be paid in order for them to be considered a voting member at the annual meeting.

The group agreed that in order for new members to qualify to vote at the annual meeting their dues should have been paid at least 30 days prior to the meeting date. The group also decided that an HHNA member's annual membership begins on the day that they pay their dues and ends one year after.

Sarah Doherty reported that Earth Day cleanup is moving forward and HHNA needs to choose a meeting location. Michael confirmed that HHNA Earth Day cleanup is on the same day as the Town's.

Bob Jordan confirmed that the Block Party is in the fall. The group decided to set the date for the Block Party on Saturday September 14.

Bob reminded the group that for all of the HHNA events the organizers should be making a check list outlining the steps needed to follow to plan the event. That way they could hand it off to the next person to organize the following year.

Sarah informed the group that she was at the Chamber of Commerce meeting and HHNA has some overlapping ideas in regards to Town beautification. She said the ideas are in the early conceptual phases but this could be opportunity for collaboration between HHNA and Chamber of Commerce.

Bob informed the public that he has created a more structured outline for the meeting. He called the meeting to order and moved on to committee reports.

He gave an overview of the key points from Bylaws Committee Meeting on 2/27/24. He moved on to explain the proposed changes to the bylaws. He explained that the group approved that written approval would be sufficient for the chairman to approve expenses. He also explained that there will be three classes of voting members including individuals, household, and businesses. The next change he explained refers to the rule that members must have dues paid 30 days in advance to vote at the annual meeting. He also clarified the rules about the process for removing an officer. He explained that the committee also added more inclusive language about protected status and updated wording in the mission statement. He then read the proposed updated HHNA Mission Statement.

Michael reported that the Yard Sale is set for May 18 and they have food trucks confirmed. He said they are planning to create a digital map for the event. He also pointed out that HHNA has the opportunity to promote future events in the quarterly magazine put out by the Town.

Elle reported that HHNA is planning to distribute door hangers and considering yard signs in an effort to drive membership.

Bob pointed out that the HHNA Board seems to run out of time for their meeting before the public meeting and tabled the discussion for later.

Kristie Stark suggested that HHNA should have printed copies of the Yard Sale map to hand out in addition to the digital map. She pointed out that the Town can only help with parts of the event that take place on Academy Field and HHNA is responsible for anything happening in the neighborhood off of Town property.

Bob agreed with Kristie that HHNA should hand out printed maps for the yard sale. Kristie suggested the idea of choosing a specific cause for fund raising to go towards so that people will be more inclined to donate.

Kristie reported that the plant swap is set for May 5 at Academy Field. She suggested that HHNA have a presence and table with printed marketing materials to hand out at all of the events we participate in.

Tom Assad gave a detailed report of the waterfront study. He said he invited GBSA and the scouts to help out with the Earth Day Cleanup. Kristie said Beth Gibson has knowledge about the specifics regarding ownership of property surrounding the rail road tracks.

Meeting adjourned.